

Equipment Room Services

EQUIPMENT ROOM HOURS

The Athletics Equipment Room will be open Monday–Friday, 8:00 a.m. to 6:00 p.m. during the fall and spring semesters. If equipment room services are needed outside of the scheduled hours, prior arrangements must be made with the equipment room staff.

EQUIPMENT ISSUE

Student-athletes will not receive any equipment or clothing until authorized by the Compliance Office. Equipment and clothing will be issued only to those student-athletes cleared for participation as noted on the Daily Eligibility Report. Each student-athlete will be issued the necessary clothing and equipment in order to practice and compete for Washington State University. In addition, each student-athlete will be furnished with a copy of the athletics equipment room policies as well as a retail value list for each item issued to him/her. Each student-athlete is required to pick-up and sign for all of his/her own clothing and equipment. It is the responsibility of the student-athlete to obtain a receipt from the equipment room for all clothing and equipment issued to them. Equipment and clothing issued by Washington State University cannot be exchanged at a retail outlet for merchandise or credit and items may not be sold. To do so is a violation of institutional and NCAA rules and will render a student-athlete ineligible for competition.

EQUIPMENT RETURN

All clothing and equipment must be returned to the equipment room upon request. It is the responsibility of the student-athlete to obtain a receipt from the equipment room for all clothing and equipment returned by them. Return **all** clothing and equipment to the equipment room; do not assume any clothing or equipment is yours to keep. If a student-athlete quits a team, is cut from a team, or is no longer on a team for any other reason, all clothing and equipment must be returned to the equipment room within one week from the date of separation from the team. Student-athletes must return all equipment and clothing from road trips (sweats, shirts, bags, etc.) the first day back to campus. Failure to return clothing and equipment in a timely manner will result in the retail value for each non-returned item being billed to the student-athlete's account. In addition, clothing or equipment that is returned damaged, by means other than normal wear and tear, will be billed to the student-athlete's account at retail value. Once the student-athlete's account is billed, the clothing or equipment becomes the property of the student-athlete and may not be returned to the equipment room for a refund.

EQUIPMENT RESPONSIBILITY

Each student-athlete is responsible for all clothing or equipment issued to him/her. Do not throw away damaged equipment. Return all damaged equipment to the equipment room for repair or replacement. All issued equipment must be kept locked in each student-athlete's locker to avoid gear being stolen.

LAUNDRY

Each student-athlete will be issued one laundry bag marked for identity. Workout gear must be turned in for laundry after each use; do not wear gear home or leave in the locker room. The equipment room will not loan gear to student-athletes if they forget their gear for that day. When turning in gear for laundry, do not put workout sweats in the laundry bag. Only gear issued by the Athletics Department will be washed. Laundry may be turned in to the equipment room or put in the laundry drop outside the training room in Bohler Athletic Complex M4. Daily laundry will be ready for pick-up at 9:00 a.m. the day after you drop off your laundry. Each student-athlete will get the same laundry bag and workout sweats back each day. Each student-athlete will be issued a locker in their team locker room and an individual laundry box for laundry pickup. The laundry box will allow all student-athletes to access their laundry without having the equipment room open. It is the responsibility of the student-athlete to keep their locker and laundry box locked to avoid theft.